

Mount Bethel Baptist Church – Roxboro, NC  
**WEDDING APPLICATION**

Congratulations on your engagement! We are happy to hear you are taking such an important step in your life! We are happy you've considered planning your wedding at Mount Bethel Baptist Church.

We see each wedding as an important ministry of the church. Our goal, however, goes beyond the day of your wedding – as we hope to help each couple prepare for a lifetime of growth in love and faith. The wedding itself is a service of worship that celebrates the lifelong covenant the bride and groom are making with each other. A wedding evokes many emotions for it is, at the same time, a culmination of hopes and dreams, the beginning of a new experience, an occasion of deep commitment, and an expression of your faith.

If you wish to have your wedding at Mount Bethel, please complete and return the "Wedding Application Form". Please **DO NOT** send payment until your application has been reviewed and approved by clerk.

Note: To ensure church availability, please provide church with **90 day** advance notice.

Mount Bethel Baptist Church – Roxboro, NC  
**WEDDING APPLICATION**

PLEASE **DO NOT** SEND PAYMENT UNTIL YOUR APPLICATION HAS BEEN ACCEPTED  
& APPROVED BY CLERK.

Bride's Name \_\_\_\_\_ Age \_\_\_\_\_  
(Print Full Name)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_

Email Address \_\_\_\_\_ Church Affiliation \_\_\_\_\_

Groom's Name \_\_\_\_\_ Age \_\_\_\_\_  
(Print Full Name)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_

Email Address \_\_\_\_\_ Church Affiliation \_\_\_\_\_

Address after Marriage \_\_\_\_\_

**Wedding & Cleaning Fee Members & Non-Members**

Please **check** at least two (required) or more (if applicable):

**Members Fee**

I agree to pay a **\$150.00** Member fee for use of Mount Bethel Baptist Church facility  
(Sanctuary/Fellowship Hall).  
Payment must be received **90 days in advance** of the Wedding date requested.

**Non-Members Fee**

I agree to pay a **\$300.00** Non-Member fee for use of Mount Bethel Baptist Church facility  
(Sanctuary/Fellowship Hall).  
Payment must be received **90 days in advance** of the Wedding date requested.

**Cleaning Fee**

(Member & Non-Member)

I agree I **WILL** be in charge of cleaning the church after the ceremony. I acknowledge I **WILL** return  
the church back to its original state prior to me using the church.

I agree to pay a **\$100.00** fee to have the custodians to clean the church after the ceremony.  
Payment must be received **90 days in advance** of the Wedding date requested.

**Wedding/Reception & Spiritual Counseling**

**\*Wedding Date of Request & Time**

**\*Wedding:** Date: \_\_\_\_\_ Time: \_\_\_\_\_

Minister (1) \_\_\_\_\_ Phone \_\_\_\_\_

Minister (2) \_\_\_\_\_ Phone \_\_\_\_\_

Wedding Director Name \_\_\_\_\_ Phone \_\_\_\_\_ Address \_\_\_\_\_

Musician (1) \_\_\_\_\_ Phone \_\_\_\_\_

Musician (2) \_\_\_\_\_ Phone \_\_\_\_\_

**\*Rehearsal Date of Request & Time**

**\*Rehearsal:** Date: \_\_\_\_\_ Time: \_\_\_\_\_

**\*Reception Date of Request & Time**

It would be appreciated if rehearsals **NOT** be scheduled before **6:00pm** on weekdays.  
Rehearsals before 6:00pm on weekdays **require** approval from the church.

**\*Reception** (check one):

I **do** \_\_\_\_\_ **do not** \_\_\_\_\_ plan to have a reception in Fellowship Hall of Mt. Bethel.

Date: \_\_\_\_\_ Time: from \_\_\_\_\_ to \_\_\_\_\_

Florist \_\_\_\_\_ Phone \_\_\_\_\_ Need access to church by \_\_\_\_\_

Caterer \_\_\_\_\_ Phone \_\_\_\_\_ Need access to church by \_\_\_\_\_

\*Number expected to attend: Wedding \_\_\_\_\_ Reception \_\_\_\_\_

**\*Spiritual Counseling**

**The Pastor of Mt. Bethel has requested to meet with the Bride and Groom on a date of your choice for Spiritual Counseling before the wedding can take place.**

**\*Spiritual Counseling:** Preferred Date \_\_\_\_\_ Time \_\_\_\_\_

**\*Spiritual Counseling:** Alternative Date \_\_\_\_\_ Time \_\_\_\_\_

**Couples Information**

**Are you affiliated with a church? YES or NO (circle one)**

**If yes, where?**

---

**Reason (s) for not using your home church for wedding (if applicable)?**

---

---

---

**Reason (s) for choosing Mount Bethel for your wedding?**

---

---

---

**Do you have any personal affiliation with Mount Bethel (ex. Family, Friends, Baptized or confirmed at Mount Bethel)?**

---

---

---

**Are you presently looking for a church home?**

---

---

---

**Agreement Form/Check List**

I've included my fee(s) for use of Mount Bethel. Please **check** at least two (required) or more (if applicable):

[ ] I agree to pay a **\$150.00** Member fee for use of Mount Bethel Baptist Church facility (Sanctuary/Fellowship Hall). Payment must be received **90 days in advance** of the Wedding date requested.

[ ] I agree to pay a **\$300.00** Non-Member fee for use of Mount Bethel Baptist Church facility (Sanctuary/Fellowship Hall). Payment must be received **90 days in advance** of the Wedding date requested.

[ ] I agree I **WILL** be in charge of cleaning the church after the ceremony. I acknowledge I **WILL** return the church back to its original state prior to me using the church.

[ ] I agree to pay a **\$100.00** fee to have the custodians to clean the church after the ceremony. Payment must be received **90 days in advance** of the Wedding date requested.

**I agree to meet with the Mount Bethel Baptist Church Pastor at the date/time indicated above before proceeding with wedding plans. I have read and agreed to abide by the MBBC Wedding Policies.**

Bride Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Groom Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----  
Please return  
**Application, Wedding/Reception & Spiritual Counseling,**  
**Couples Information, Agreement Form/Check List & Payment** to:

Mount Bethel Baptist Church  
P.O. Box 1103  
Roxboro, NC 27573

If paying by check, please make payable to *Mount Bethel Baptist Church*.

Or you may email completed forms to [mtbethel418@gmail.com](mailto:mtbethel418@gmail.com). Payment can also be made through our website. Click "[Online Giving](#)" then "Donate" to use PayPal.

**Note:** PayPal charges a \$0.30 USD fee plus 1.9% - 2.9% of the amount paid. For example, if paying \$100.00 the fee is \$3.20. Therefore, the net amount you will pay to the church is \$96.80.  
Please ensure you compensate accordingly.

To be completed by Church Office Personnel	
Entered on church calendar _____	by _____
(Date) _____	(Office Personnel)
Amount Received \$ _____	Received by _____